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PRELIMINARY SAFETY & HEALTH PLAN
Proposed single storey extension and internal alterations at
Urlingford Community Childcare Centre, St. Kieran's Centre,
St. Kieran's Place, Urlingford, Co. Kilkenny.

Job No
24-152

For Works consisting of:

Extension to Existing Creche & Community Hall

At

St. Kierans Place, Urlingford, Co.Kilkenny, E41 T6Y7

For

Urlingford Community Childcare Centre

Status		Issue	Job Number	24-152
Tender		PSCS	Revision	01
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			Prepared By	Brendan Moore
			Checked By	Brendan Moore
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APPENDIX 1: DUTIES OF PROJECT SUPERVISOR FOR CONSTRUCTION STAGE (PSCS)

1.0 SCOPE OF DOCUMENT

This document comprises the Preliminary Safety and Health Plan for the Proposed Single Storey Extension and Internal Alterations at Urlingford Community Childcare Centre at St. Kierans Place, Urlingford, Co. Kilkenny, E42 T6T7.

The document has been prepared in accordance with the Safety Health & Welfare at Work (Construction) Regulations of 2013 (S.I. No. 291 of 2013).

It is intended that this document will be used as the basis for the developed Safety and Health Plan for the Construction Stage. The Project Supervisor Design Process (PSDP) was appointed as per the Safety, Health and Welfare at Work (Construction) Regulations 2013.

This document has been prepared for the purpose of providing relevant information to the Project Supervisor Construction Stage (PSCS).

NOTE:

Design Risk Assessments have been and will be provided for each discipline / area of expertise for all stages of construction, post construction maintenance and building lifecycle (occupancy and use). Copies of the Design Risk Assessments will be communicated to the Project Supervisor Construction Stage (PSCS) for inclusion in the Construction Stage Safety and Health Plan and their primary content is included or separately amended to this document.

2.0 **PROJECT INFORMATION**

2.1 **Project Team:**

Client:		
Michael kenny Urlingford Community Childcare Centre, St. Kierans Place, Urlingford, Co.Kilkenny, E41 T6T7.	Contact:	Via Brendan Moore Architects
	Tel:	As Below

Architect & PSDP:		
Brendan Moore Architects, 38 St. Kieran's Street, Kilkenny.	Contact:	Brendan Moore
	Tel:	087 4120718

Civil / Structural Engineer:		
Brendan Moore Architects, 38 St. Kieran's Street, Kilkenny.	Contact:	Brendan Moore
	Tel:	087 4120718

Mechanical & Electrical Engineer:		
Brendan Moore Architects, 38 St. Kieran's Street, Kilkenny.	Contact:	Brendan Moore
	Tel:	087 412 0718

Project Supervisor Construction Stage:		
TBC	Contact:	
	Tel:	

2.2 Site Location

The project is located in Urlingford, Co.Kilkenny. Access to the site is from local road and the works will be comprised within the boundaries of this site.

Access to the site is off the local road with reasonable sightlines in both directions and the site is bounded on the East, South and West with semi-detached dwellings and to the South by Urlingford Fire Station.

Sightlines of 90m are indicated in both directions at the entrance to the site.

2.3 Drawings / Specifications

Please see the tender drawing register issued with the tender documentation.

2.4 General Project Description

The proposal is for Proposed Single Storey Extension and Internal Alterations to the Existing Existing Community Childcare Centre at St. Kierans Place, Urlingford, Co. Kilkenny, E42 T6T7.

2.5 Project Timelines

The proposed project commencement and completion dates are to be agreed with the successful Contractor.

Consultation between PSDP and the PSCS prior to commencement of construction works shall be required to formalise a Project Timeline. A design review will be required to assess if there are any difficulties anticipated in relation to the proposed contractor's construction timeframe for the works.

CONCURRENT WORK ACTIVITIES & SERVICES ON OR NEAR SITE

3.0 General

The following sets out other activities at or near the works, which may have an impact on the construction work for the Project:

There are no other known works on or near the site that the PSDP is aware of at the time of making this plan, however the existing adjacent dwellings will remain fully occupied throughout the works.

Consideration must be given to the fact that the site may contain underground services. The Main Contractor will need to liaise with the Client & Architect in assessing the locations of these services.

The dwelling is approx. set level with the site entrance.

3.1 Relevant Adjoining Land Uses:

Please note the uses of lands to the boundaries as noted above.

3.2 Control of Construction Works

- All works during construction fall within the control of the Project Supervisor Construction Stage (PSCS) for the project. The Project Supervisor Construction Stage shall ensure the site is maintained and suitably secured from access by unauthorised personnel throughout the works.
- Due diligence shall be given at construction stage to the impact of the construction works to members of the public, the clients, and any neighbouring residents. Particular attention shall be given to limit the impact of noise, vibration and dust in the initial demolition phase of the works.
- During the construction phase the PSCS shall provide and arrange for the collection and disposal of all litter and debris on the site.
- The PSCS shall ensure that the PSDP is consulted in relation to all temporary work designs.
- The PSCS shall ensure that the relevant Permits are obtained from the Local Authority in connection with all stages of the Construction activity.

3.3 Restriction of Working Hours

Site construction core working hours shall be confined to between 0800 – 1800 hours Monday to Saturday inclusive. Internal work can proceed between 1800 – 2100 hours Monday to Friday inclusive subject to the noise restrictions (45db(A)) set out in 3.8 Control of Noise (below).

3.4 Site Restrictions

- The site is accessed off the local road with reasonable sight lines. Works to improve sightlines are to be completed before commencement of construction works. The PSCS shall ensure a traffic management plan for access and egress to the site is in place as part of the site-specific safety and health plan.
- The site will be accessed through the existing entrance which will be approx. 5.0m wide.
- No height restrictions are known within the local road network.
- The PSCS shall make all reasonable efforts to ensure unauthorised personnel do not enter the construction area by engaging suitable and sufficient security arrangement.
- All Personnel must attend a site induction completed by arrangement with the PSCS.

- The PSCS shall ensure site emergency and evacuation procedures are in place prior to commencement of construction. Such measures shall be communicated to site personnel at Induction.
- The PSCS shall ensure that personnel working on site and those making deliveries to site obey the local speed limits.
- The PSCS shall ensure that access for the Emergency Services (Fire, Ambulance and Garda) is considered. Suitable and sufficient measures shall be taken to ensure access for Emergency Services is not impeded to the site, adjoining properties or public spaces during the Construction stage.

3.5 Access to and Egress from Site

- The PSCS shall ensure that site logistics including deliveries of materials / equipment are strictly planned due to the location and restrictive nature of access to the site.
- The PSCS shall ensure that there are suitable storage areas designated for expected equipment prior to arrival on site.
- The PSCS shall implement an appropriate signing in and out system for all site operatives and visitors.
- Contractor's personnel shall carry appropriate identification at all times while on site.
- All construction, craft and security personnel shall be in possession of an up to date Safe-Pass card or recognised equivalent.
- A register of contractor Safe-Pass cards and where applicable C.S.C.S cards will be kept for inclusion in the project safety file.
- The PSCS needs to ensure that the adjacent roads and footpaths are maintained in a safe and clean condition for the duration of the construction project.

3.6 Parking:

Parking will be limited but available within the confines of the site.

3.7 Noise and Vibration:

Site noise as defined in BS 5228 1997 shall not, during the construction period, exceed the following criteria:

LAeq (1hour)	Time Period
65 dB(A)	Core authorized working hours
45 dB(A)	Any other time

3.8 Dust:

- Dust levels from the site will be kept to a minimum as far as reasonably practicable, particularly during dry periods.
- Any activity producing dust that might have an impact on the adjoining residents and members of the public must be discussed with the Construction Manager.

3.9 Environmental Considerations.

The PSCS must ensure during the construction stage that all tank and drum storage areas shall be rendered impervious to the materials stored therein.

3.10 Welfare Facilities.

The PSCS shall ensure that sufficient facilities for welfare provision are made available on site for contractors.

3.11 First Aid

- First Aid arrangements shall be the responsibility of the PSCS and individual contractors.
- First Aid cover must be provided at all working times.

4.0 PARTICULAR RISKS

The following is a non-exhaustive list of particular risks to the Safety & Health of persons as set out in Schedule 1 of the Safety, Health & Welfare (Construction) Regulations, 2006.

- a) Risk of Burial and Fall from Height (aggravated by the nature of the work processes)
- b) Contact with Chemical or Biological Substances
- c) Ionising Radiation
- d) High Voltage Lines
- e) Risk of Drowning
- f) Wells, Underground Earthworks and Tunnels
- g) Work Carried Out by Divers
- h) Caisson Work with Compressed Air
- i) Explosives
- j) Assembly or Dismantling of Heavy Prefabricated Components

Other hazards may arise out of working methods, which are at the discretion of the Contractor and as such cannot be determined at this stage. The unforeseen hazards are to be addressed by the PSCS and the contractors themselves. To this end, we request a site-specific safety statement, method statement and risk assessments from all contractors working on the site. The PSDP has during the course of design and design meetings identified particular construction risks and a table outlining the applicability of these Particular Risk follows overleaf.

Risk		Applicable		Where
		Yes	No	
1.	Work which puts persons at work at risk of burial under earthfalls, engulfment in swampland or falling from a height, where the risk is particularly aggravated by the nature of the work or processes used or by the environment at the place of work or site.	√		Works at high level to construct dwelling extension. See 4.1
2.	Work which puts persons at work at risk from chemical or biological substances constituting a particular danger to the safety and health of such persons or involving a legal requirement for health monitoring.		√	None known at time of preparing this plan See 4.2
3.	Work with ionising radiation requiring the designation of controlled or supervised areas as defined in Article 20 of Directive 80/836/Euratom		√	None known at time of preparing this plan See 4.3
4.	Work near high voltage power lines.		√	
5.	Work exposing persons at work to the risk of drowning.		√	
6.	Work on wells, underground earthworks and tunnels.		√	
7.	Work carried out by divers at work having a system of air supply.		√	

8.	Work carried out in a caisson with a compressed-air atmosphere.		√	
9.	Work involving the use of explosives.		√	
10.	Work involving the assembly or dismantling of heavy prefabricated components.	√		Installation of steel beams and concrete floor slabs as per Engineers details See 4.4

4.1 Work which puts persons at risk of burial under earth falls, or falling from a height.

- Excavations will be required on this site for reducing levels for new foundations, external concrete works and connection to new drainage lines.
- The PSCS shall ensure contractors consider this risk when tendering for works and within all method statements and risk assessments submitted for the works.
- The PSCS shall give due consideration to the location of underground services on this site. The PSCS must ensure contractors do not rely specifically on the details of services drawings and employ best practice excavation methods utilising scanning tools where appropriate and hand dig. The PSCS will ensure that all excavations are managed on site by a permit system.
- There will be work at heights for general installation works and roofing works to new extension.

The PSCS must ensure that all work at a height is controlled primarily by the application of the Principles of Prevention with priority given to collective protective measures above individual protective measures.

4.2 Work which puts persons at work at risk from chemical or biological substances

None known at time of preparing this plan

4.3 Work with ionising radiation requiring the designation of Controlled or Supervised Areas.

None known at time of preparing this plan

4.4 Work Near Overhead Power Lines

None known at time of preparing this plan

4.5 Work Involving the Assembly of Heavy Prefabricated Components

Installation of steel beams and concrete floor slabs as per Engineers details.

5.0 OTHER HAZARDS

In addition to and in conjunction with the particular risks as addressed previously, the following hazards have also been identified as being relevant during the construction stage of the project.

- Construction Traffic
- Excavations
- Underground Services
- Work at height
- Falling objects
- Electricity

- Lifting Equipment

The PSCS, in preparation of the Health and Safety Plan, must carry out in accordance with their statutory requirements site specific risk assessments to identify all hazards and put controls in place to eliminate or reduce the risks to all personnel on site, members of the public so far as is reasonably practicable. These risk assessments will be monitored and reviewed by the PSCS whenever new machinery or systems of work are introduced and issued to the PS(DP) at all times.

All Contractors shall ensure risks associated with all tasks are appropriately risk assessed. A Safe Plan of Action will be required for all tasks. As a core safety management tool, it will deal with; anticipated hazards, control measures and resources, special training, new procedures and any required personal protective equipment.

5.1 Construction Traffic.

- The speed of construction traffic in and around the vicinity of the building work will be in accordance to that set by the Local Authority.
- Safe access and egress must be maintained to this site and all adjoining buildings and properties.
- The public pedestrian routes and roads must be kept clear of traffic and maintained in good condition.
- Appropriate safety signage must be erected and displayed around the site to highlight the various hazards.

5.2 Excavations

None known at time of preparing this plan.

5.3 Underground Services

- Contractors shall give due consideration on this site that unscheduled services and obstacles may be encountered during the excavation and site clearance work.
- Along with information provided by the Architect which will include existing drawings and known location of services, the contractor must be satisfied prior to carrying out any excavations that all buried services are identified.

5.4 Work at Height

Work at height is identified as a general hazard on the project. The PSCS should ensure suitable controls are put in place for these during the construction phase. There will be work at height related to general building works.

- The PSCS shall be responsible for securing all openings. Minimum standard acceptable will be a double covering of plywood secured with suitable fixings. Plenum vents to be guarded during construction.
- All work at height will be planned, supervised and carried out in accordance with the Safety, Health and Welfare at Work (General Application) Regulations 2007 and the HSA Code of Practice for Safety in Roofwork 2005.

5.5 Falling Objects

Falling objects are identified as a hazard on the project. Adequate precautions must be taken when persons are working at height as a control against falling objects e.g. use of tool-belts, toe-boards, strict adherence to site housekeeping rules, etc.

In addition, the following precautions must be addressed where appropriate:

- Safe systems must be used to place materials in position and for the segregation and removal of waste.
- All materials must be stacked and laid out in such a way as to prevent their collapsing or overturning,
- All personnel on site must wear safety hard hats where there is a risk from falling materials.
- Specific measures shall be taken to control the risk of falling objects in relation to members of the public. Where necessary debris nets, fans and physical barriers should be erected.
- Safe access and coordination. Access to area during installation of overhead equipment e.g. water tanks. The PSCS shall ensure all overhead works are coordinated to ensure persons working at height are not working above those working on or accessing the building.

5.6 Electricity

None known at time of preparing this plan

5.7 Lifting Equipment

None known at time of preparing this plan

6.0 OTHER RELEVANT INFORMATION

6.1 On-going Liaison and Unforeseen Events

- The PSCS and contractors shall consult with the PSDP should unforeseen circumstances arise or the requirement for design changes occur during the construction phase.
- The PSDP will require to be notified of any relevant changes or decisions that will affect Particular Risks during the time span of the project.
- Other relevant information would include changes to the time required for completion of the project or phases of the project.
- The PSCS shall ensure a Temporary Works Coordinator supervises all temporary works and that an inspection and certification system is maintained.

6.2 Safety File

- The PSCS shall provide all relevant information required for the compilation of the Safety File to the PSDP in a timely manner.
- The PSCS shall co-ordinate arrangements for the gathering of information from Contractors.
- The PSDP shall issue a schedule of required contents to the PSC

7.0 SAFETY LEGISLATION COMPLIANCE AND OTHER REQUIREMENTS

Contractor Responsibilities

- The Contractor's responsibilities include complying with statutory health and safety requirements under the Safety, Health & Welfare at Work Act, 2005 plus all current statutory instruments e.g. Safety Health & Welfare at Work (Construction) Regulations of 2013 as applicable and the Safety Health & Welfare at Work (General Application) Regulations of 2007.
- The Contractor must additionally comply with the Project Supervisor Construction Stage (PSCS) Safety Plan for the duration of the project.
- The Contractor is obliged to secure further information regarding the PSCS requirements and safety requirements and is familiar with it before commencing works.
- Scheduling must be co-ordinated via the PSCS at a weekly contractor meeting. At the time of tender the contractor shall:
 - Be aware of the Preliminary Health and Safety Plan and all pertinent tender documents available from the PSDS/designers.
 - Be familiar with the contents of those documents while pricing work.
 - Seek clarification at tender stage where required.

8.0 EXISTING DRAWINGS AND DOCUMENTS

- All existing drawings and documents will be kept available by the Client and PSDP during the project.
- All relevant drawings will be maintained in the site office by the PSCS during the construction phase of the project.
- This Preliminary Safety and Health Plan will be expanded by the PSCS to formulate the Safety and Health Plan for Construction.

9.0 GENERAL PRINCIPLES OF PREVENTION

- Avoidance of risk
- Evaluation of unavoidable risk
- Combating of risks at source
- Adaptation of work to the individual
- Adaptation of the place of work to technical progress
- Replacement of dangerous articles/systems with safer ones
- Use of an adequate prevention policy (use of new technology, social and human factors, organisation of work etc...)
- Favouring collective measures over individual protection
- Providing appropriate training and instructions to employees.

9.1 Non-Exhaustive List of Matters to be considered in Particular as regards the Application of the General Principles of Prevention to Construction Work under the 2006 Regulations

1. Keeping the construction site in good order and in a satisfactory state of cleanliness.
2. Choosing the location of workstations bearing in mind how access to them is obtained, and determining routes or areas for the passage and movement of equipment.
3. The conditions under which various materials are handled.
4. The demarcation and laying-out of areas for the storage of various materials, in particular where dangerous materials or substances are concerned.
5. The conditions under which the dangerous materials used are removed.
6. The storage and disposal or removal of waste and debris.
7. The adaptation, based on progress made on the construction site, of the actual time to be allocated for the various types of work or work stages.
8. Co-operation between employers and self-employed persons

APPENDIX 1

Duties of Project Supervisor Construction Stage (PSCS) as outlined in the Safety, Health and Welfare at Work (Construction) Regulations 2006

- Co-ordinate the identification of hazards, the elimination of the hazards or the reduction of risks during construction
- Develop the Safety and Health Plan initially by the PSDP before construction commences
- Co-ordinate the implementation of the construction regulations by contractors
- Organise cooperation between contractors and the provision of information
- Co-ordinate the reporting of accidents to the Authority
- Notify the Authority before construction where construction is likely to take more than 500 person days or 30 working days
- Provide information to the site safety representatives
- Co-ordinate the checking of safe working procedures
- Co-ordinate measures to restrict entry on to the site
- Co-ordinate the provision and maintenance of welfare facilities
- Co-ordinate arrangements to ensure that craft, general construction workers and security workers have a Safety Awareness card, e.g., Safe Pass and Construction Skills card where required
- Co-ordinate the appointment of a site safety representative where more than 20 persons on site
- Appoint a safety advisor where there are more than 100 on site
- Provide all necessary safety file information to the PSDP
- Monitor the compliance of contractors and others and take corrective action where necessary
- Notify the Authority and the client of non-compliance with any written directions issued
- The PSCS may issue directions to designers and contractors.

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